



POSITION DETAILS

Title: Head Groundsman
Employer: Southland Cricket Association
Reports to: General Manager, Southland Cricket Association
Location: Queens Park Oval Pavilion, Invercargill

ORGANISATION PURPOSE

The SCA has a strategic goal of enhancing the game of cricket across Southland including a focus of growing the game through coaching and development while being financially secure. SCA has a broad organisational objective of: More Players, Better Players, and More Supporters.

PURPOSE OF THE POSITION

The Head Groundsman is responsible for the development and preparation of cricket grounds in Southland, including both the ground and maintenance of facilities of the first class venue at Queens Park, Invercargill.

KEY TASKS AND EXPECTED OUTCOMES

Operational Requirements

- Preparation of Queens Park Oval and ensure that quality surfaces that meet the standards of the NZ Cricket Warrant of Fitness are produced without compromise.
- Develop high quality outside net practice wickets at Queens Park
- Manage the day to day operational requirements of the two wicket blocks and net practice facilities at Queens Park.
- As requested, oversee and undertake preparation of wicket blocks (both grass and artificial at Club and School grounds.
- Act upon the directions provided by the General Manager in relation to cricketing requirements.

Maintenance

- Develop (in conjunction with General Manager) and implement a facility, equipment and cleaning maintenance schedule.

Business Planning

- Prepare in conjunction with the General Manager the annual business plan for Cricket Grounds and Queens Park facilities.
- Regularly monitor and report on progress against the annual business plan.

WORKING EXPERIENCE REQUIRED

- Minimum Level 3 turf management qualification – preferred Level 4 or working towards
- Experience working with First Class cricket grounds and facilities
- Strong practical experience in developing cricket wickets.

RELATIONSHIP MANAGEMENT**Internal Liaisons**

- General Manager
- Board of Directors
- Administration and Development Staff
- Match Day Managers
- Volunteers and Umpires

External Liaisons

- Affiliated clubs and organisations including schools.
- Otago Cricket Association and NZ Cricket
- Other District Associations
- Invercargill City Council, Gore District Council and Southland District Council.

SKILLS AND KNOWLEDGE REQUIRED:

<i>Technical Skills (Specific Job Skills)</i>	<ul style="list-style-type: none">▪ Level 3/4 Turf Management qualification▪ Knowledge of the structure and operations of cricket▪ Knowledge of any associated legislation, regulations, policies and practices required for the position
<i>Communication skills</i>	<ul style="list-style-type: none">▪ Ability to communicate at all levels▪ Build and develop positive relationships▪ Persuade, influence, delegate and motivate▪ Negotiate and resolve conflict▪ Consult with relevant stakeholders
<i>Office Skills</i>	<ul style="list-style-type: none">▪ Competent in the use of current Microsoft Office Suite products particularly Outlook, Word and Excel▪ Knowledge of office procedures and equipment▪ Maintains a high degree of accuracy in recording, checking documents and providing information
<i>Commercial Skills and Knowledge</i>	<ul style="list-style-type: none">▪ Knowledgeable about how businesses and organisations work▪ Knows how to get things done both through formal channels and the informal network▪ Knowledgeable in current and possible future policies, practices, trends, technology, and information affecting his/her business and organisation▪ Ability to manage the resources of the department (financial or people) to achieve identified results and goals▪ Administer systems, services, business processes and procedures to ensure business efficiency